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## КОНСПЕКТ

ЗА ИЗПИТ ПО ЧУЖД ЕЗИК ПО ПРОФЕСИЯТА - 11. КЛАС

САМОСТОЯТЕЛНА ФОРМА НА ОБУЧЕНИЕ

### 1. THE NEW JOB

- A) Welcome to Leeds Airport!
- B) Arrival at Power Engines Ltd
- C) Introducing the company

**Grammar:** Tenses (Present tense/Past tense/Present perfect)

**Topics:** · Arrival at airport · Meeting new boss and new colleagues · Company organisation and responsibilities

**Skills:** · Giving your opinion · Giving directions · Introducing people  
· Welcoming foreign visitors · Describing responsibilities

### 2. OFFICE WORK

- A) Office routine
- B) Telephoning
- C) Letter writing
- D) Grammar: Adjectives, Adverbs, Prepositions

**Topics:** · Office work · Telephoning · Business letter

**Skills:** · Polite questions and answers · Telephoning · Reading numbers and Addresses · Spelling names  
· Writing business letters

### 3. INFORMATION TECHNOLOGIES – ELECTRONIC COMMUNICATION

- A) Hardware
- B) Software
- C) The Internet-Communication and information
- D) Grammar: Auxiliaries

**Topics:** · Hardware: input and output devices · Software: word processor, spread sheet and graphics programs; organizer, CAD/CAM/CIM · Development of computers · Internet and e-mail · Multimedia

Skills: ·Comparing hardware ·Troubleshooting ·Finding information

#### 4. TROUBLESHOOTING, MAINTENANCE AND WARRANTIES

A) Troubleshooting - A column drill

B) DIY Power Tools Manual

C) Maintenance and warranty

D) Grammar: Reported speech

**Topics:** ·Troubleshooting (column drill) ·Manuals ·Warranties ·Safety instructions

**Skills:** ·Reading manuals, safety instructions and warranties

#### 5. ELECTRONIC ENGINEERING

A) Some basic facts about electricity

B) Electricity applied

C) New technologies: Hydrogen and the fuel cell

D) Grammar: Passive voice

**Topics:** ·Static and current electricity ·Batteries ·Generators ·Direct and alternating current(AC/DC)  
·Tools for electricians ·Troubleshooting ·Electricity and safety ·Car battery ·Electric motor  
·Fuel cell technology

**Skills:** ·Calculating energy consumption ·Troubleshooting ·Reading safety rules ·Describing pros and cons ·Making a presentation ·Agreeing and disagreeing ·Properties of materials and quality standards

#### 6. MECHANICAL ENGINEERING – TOOLS

A) Shop floors and joining methods

B) Machine tools and power tools

C) Safety regulations in a workshop

**D) Grammar:** Questions and relative clauses

**Topics:** ·Hand tools ·Power tools ·Machine tools ·Joining methods ·Product descriptions ·Safety signs and regulations

**Skills:** ·Giving directions in a shop floor · Describing positions ·Describing the location of machine parts  
·Talking about tools and their applications ·Talking about machine parts and their functions ·Describing and advertising products ·Energy and the environment

Изготвил:  .....

Бонка Сидерова, ст. учител по ЧЕ Пр.

Директор: .....

